

Office of the Divisional Commissioner,  
Rail Head Complex, Jammu

Deputy Commissioner,  
Jammu/Kathua/Ramban/  
Doda/Kishtwar/Poonch

No. : 202/971/513-18

Dated: 16, 06.2012

Subject: List of Sr. Assistants who are under promotion zone for the post of Head Assistants – furnishing their documents / APRs for the last three years viz 2009-10, 2010-11 and 2011-12 / work and conduct report and last ten years service bio data.

Sir,

In order to consider the promotion of eligible Sr. Assistants working in Revenue Department Jammu division as Head Assistant, a panel of nineteen (19) Senior Assistants is appended herewith marked as annexure "A".

In this connection, I am directed to request the Deputy Commissioner of the division to furnish the details of these Senior Assistants with respect to the last three years APRs viz 2009-10, 2010-11, 2011-12, work and conduct report, last ten years service bio data of individual Senior Assistants, report to the effect that if there is any complaint pending / under process and if anyone is involved in any vigilance case or is under suspension.

The requisite documents alongwith aforementioned information should reach in this office by or before 30.06.2012 positively, so that the matter can be placed before the Divisional Level Departmental Promotion Committee.

That matter may be treated as most urgent.

Encl: One leaf

Yours faithfully,

(Dr. Shabir Hussain Keen) KAS,  
Asstt. Commissioner (Central),  
With Divisional Commissioner,  
Jammu

16/06/2012

**ANNEXURE "A"**

S/ No.	Snty. No.	Name of district	Name of Sr. Asstts.	Officer where working	Date of Birth	Date of appointment as Sr. Asstts.	Category
1	1	Kathua	Daljeet Raj	DC office Kathua	02.04.1963	30.11.2005	SC
2	2	Jammu	Romesh Chander	Divcom office Jammu	12.05.1959	21.08.2006	OM
3	4	Jammu	Smt. Devinder Kour	Divcom office Jammu	20.06.1958	24.04.2007	OM
4	5	Jammu	Smt. Abida Begum	AC (Nazool) Jammu	20.11.1955	24.04.2007	OM
5	6	Jammu	Ravi Saran Bangotra	DC office Jammu	01.11.1965	24.04.2007	SC
6	7	Kathua	Amir Chand	SDM office Basholi	20.03.1964	03.08.2007	OM
7	8	Ramban	Smt. Sunita Kumari	DC office Ramban	26.01.1955	26.03.2008	RBA
8	11	Poonch	Manmohan Singh	DC office Poonch	10.05.1957	09.06.2008	OM
9	12	Poonch	Ghulam Nabi	DC office Poonch	10.04.1958	09.06.2008	ST
10	14	Doda	Asha Kumar Kotwal	Tehsil office Bhandarwah	27.09.1954	14.07.2008	OM
11	15	Doda	Lal Chand	SDM office Gandoh	18.07.1958	14.07.2008	SC
12	16	Doda	Smt. Gulshan Ara	SDM office Bhandarwah	08.02.1956	14.07.2008	OM
13	17	Doda	Ghulam Hussain	Tehsil office Gandoh	04.03.1956	14.07.2008	RBA
14	18	Poonch	Munir Hussain	DC office Poonch	01.10.1957	15.07.2008	OM
15	19	Doda	Bashir Ahmed	DC office Doda	27.01.1957	26.02.2009	OM
16	20	Kishtwar	Mushtaq Ahmed	Kishtwar	11.05.1958	26.02.2009	OM
17	21	Kishtwar	Smt. Sanjokta Devi	Kishtwar	16.04.1959	26.02.2009	OM

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